



**SEX OFFENDER TREATMENT PROVIDER (SOTP) ADVISORY COMMITTEE
MEETING MINUTES**

DATE: March 14, 2005

PLACE: Department of Health
Center Point
20435 72nd Ave. S, Suite 200
Kent, WA 98032

COMMITTEE MEMBERS: Deborah Doane
Victoria Foedisch
Ione S. George
Jan Horning
Jack Sowers
Judge Gary Tabor
Lang Taylor
Roger Wolfe (Absent)

STAFF: Gail Yu, Assistant Attorney General
Bob Nicoloff, Executive Director
Karen Kelley, Program Manager
Megan McCormack, Program Representative

1. CALL TO ORDER

Lang Taylor, Chair, called the meeting to order at 9:09 a.m.

- 1.1 Karen Kelley introduced new staff member Megan McCormack, Program Representative, to committee members.
- 1.2 The agenda was approved as presented.
- 1.3 The December 04, 2004 meeting minutes were approved as written.

2. DISCIPLINARY AND LICENSING

2.1 Complaint/Disciplinary Statistics:

Open Cases	4
Intake/Assessment	0
Investigation	4
Case Disposition	0

2.2 Committee members reviewed Findings of Fact, Conclusions of Law, and Final Order on Default for Erik L. Hopp.

2.3 Credential Statistics:

Full Certification Sex Offender Treatment Providers:

Active-108
Inactive-1
Expired-36

Affiliate Sex Offender Treatment Providers:

Active-46
Inactive-0
Expired-89

Totals for Both Certifications:

Active-154
Inactive-1
Expired-125

3. PROGRAM REPORT

3.1 Karen Kelley reviewed the December 2004 interim operating budget report with committee members.

3.2 Ms. Kelley reported that there is currently one vacant position on the Sex Offender Treatment Provider Committee. Bruce Harris, representative from the Department of Corrections, resigned his position on the Committee effective October 1, 2004. Karen Kelley asked committee members to solicit persons interested in membership on the committee.

3.3 Karen reported on her attendance at the Washington State Association for the Treatment of Sexual Abusers (WATSA) Conference held in Blaine, Washington, February 25-27, 2005. She was introduced to the conference attendees, and provided an information sheet to all attendees that included WEB addresses for

the Department of Health (DOH) and SOTP program, provider credential lookup, and the SOTP list serve. She was available throughout the conference for questions.

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- 3.4** Bob Nicoloff reviewed and discussed the Health Professions Quality Assurance (HPQA) Profession Fee Adjustment proposal. He informed committee members that this proposal would give DOH the ability to temporarily adjust renewal fees for an entire cycle.
- 3.5** Ms. Kelley shared information on the Association for the Treatment of Sexual Abusers (ATSA) 24th Annual Research and Treatment Conference to be held November 2-5, 2005 in New Orleans, Louisiana. Committee members recommended that Ms. Kelley attend this conference.
- 3.6** Karen distributed an information sheet with contact information for committee staff, and WEB addresses for the DOH website, SOTP Committee site, and the provider credential lookup.
- 3.7** Karen Kelley explained the SOTP fee structure as follows:
Affiliate applicants - \$200.00 (Application and exam fee).
Full certification from affiliate status applicants - \$100.00 (Initial certification fee).
Full certification with no affiliate status applicants - \$500.00 (Application and exam fee), and \$100.00 (Initial certification fee).

Renewals are on the provider's birthday. Renewal fees are \$300.00 for affiliate providers, and \$800 for certified sex offender treatment providers.

- 3.8** Ms. Kelley distributed the February 2005 issue of "The Sentinel".

4. RULE UPDATE

- 4.1** Ms. Kelley updated committee members on the expedited rule package for the following rules:
- WAC 246-930-020 Underlying credential as a health professional required.
 - WAC 246-930-200 Application and examination.
 - WAC 246-930-220 Reexamination.
 - WAC 246-930-301 Purpose-Professional standards and ethics.
 - WAC 246-930-431 Expired license.
 - WAC 246-930-490 Sexual misconduct.
 - WAC 246-930-990 Fees and renewal cycle.
 - WAC 246-930-995 Conversion to a birthday renewal cycle.

- 4.2** Ms. Kelley also updated committee members on the affiliate and SOTP standard of care rule packages. She will be reviewing notes from the rule development workshops, and will develop draft rule changes for committee members to review.

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5. PUBLIC COMMENT

There was no public comment.

6. FUTURE MEETINGS

June 13, 2005	Tumwater
September 12, 2005	Kent
December 12, 2005	Tumwater

7. OTHER ISSUES

No additional issues were discussed.

8. REVIEW OF MEETING

Megan McCormack, Program Representative, reviewed the major points of the meeting.

9. ADJOURNMENT

The meeting was adjourned at 11:20 a.m.

Karen Kelley, Program Manager

Lang Taylor, Chair